



**Administrative Control Board
Agenda
February 20, 2025**

Notice is hereby given that the Administrative Control Board of Mountain Regional Water SSD, Summit County, Utah will meet in a regular session on February 20, 2025, at the District's office at 6421 N Business Park Loop Rd, Suite A, Park City, UT 84098, at 6:00 p.m. For those who are interested in attending the meeting remotely, a Zoom link has been provided below.

Join Zoom Meeting:

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/85123687184?pwd=IO1Y991ILJQnNv2UTtqdT5btv2KFWx.1>

Passcode: **153330**

Webinar ID: **851 2368 7184**

To Dial in for Audio: **669-900-6833**

- 1. Call to Order and Public Input:**
- 2. Executive Session – Personnel, Possible Litigation, and Property Acquisition:**
- 3. Consent Agenda:** (10 minutes)
 - a. Approval of the January 16, 2025 ACB Meeting Minutes
 - b. Approval of the January 2025 Check Register
 - c. Purchase Orders:
 - i. Promontory - Betterment Brown's Canyon \$254,473
 - ii. Jacobs Engineering - Asset Management Consultants - \$119,566
 - iii. Aqua Engineering - Community Water tank replacement design - \$110,080
- 4. Presentation of Geographic Information System (GIS) Application: Kadin Baird** (15 minutes)
- 5. Financial Management: Lisa Hoffman** (10 minutes)
 - a. January 2025 Financial Results

- b. Semi-annual cash report
- 6. Consideration and Possible Approval of Changes to Job Descriptions: Sam Grenlie and Andy Garland (10 minutes)**
 - a. District Engineer, Staff Engineer, Project Coordinator, Distribution Manager and Treatment Plant Manager
- 7. General Manager Comments: Andy Garland (10 minutes)**
 - a. New Office and Shop Update
- 8. Questions on Department Updates: (10 minutes)**
- 9. Adjourn:**

Pursuant to the Americans with Disabilities Act, individuals needing assistance attending the meeting on February 20, 2025, should contact Lisa Hoffman at 435-940-1916 Ext. 312 to make arrangements. The next MRW Administrative Control Board Meeting will be held on March 20, 2025.