



## APPROVED MINUTES

### Administrative Control Board Meeting April 18, 2024

#### Attendance:

##### Board:

Karin Wilson  
Ian Schofield-remote  
Mike Kobe-absent  
Joel Fine-remote  
Cory Shorkey-remote

##### Staff:

Andy Garland  
Lisa Hoffman-absent  
Steve Anderson  
Chris Braun  
Sam Grenlie  
Brian Davenport  
Anna Peacock

##### Summit County Attorney:

Dave Thomas

##### Guest:

Notice is hereby given that the Administrative Control Board of Mountain Regional Water SSD, Summit County, Utah will meet in a Regular Meeting session on April 18, 2024, at the Mountain Regional Water SSD District Office, 6421 N Business Park Loop Rd, Park City, UT 84098, at 6:00 p.m. For those who are interested in attending the meeting remotely, a Zoom link has been provided below.

Join Zoom Meeting:

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/81116114190?pwd=a1VCYmUweUlRXXFTY2xZMTNjZk9Kdz09>

Passcode: 481241

Webinar ID: 811 1611 4190

To Dial in for Audio: 669-900-6833

1. **Call to Order:** Karin Wilson called the meeting to order at 6:00 pm  
No public in attendance and No public comment
2. **Executive Session – Personnel, Possible Litigation, and Property Acquisition**  
No executive session is necessary
3. **Consent Agenda:** (15 minutes)
  - a. Approval of the March 21, 2024 ACB Meeting Minutes
  - b. Approval of the March 2024 Check Registers: comments see below
  - c. Approval of Purchase Orders: no purchase orders

Ian Schofield

inquired if Eminent Technical Solutions LLC is the company we used after the security breach. Chris Braun responded that yes, they are our IT consultants.

Ian Schofield inquired about the check to Flare Construction for the piping at Old Ranch Road for \$26,000.00. Sam Grenlie responded that this is the first step to retrofit the mechanical and fabrication for the surge protection at Old Ranch Road Booster Station. We expect the project to have one more wave of work from Flare Construction.

Ian Schofield inquired about Electro Power of Utah for \$6,190.00. Steve Anderson responded that this did not have an adequate description but it was for the skid D at the Treatment Plant.

Ian Schofield asked if there was an acronym list. Steve Anderson responded that he would put one together.

Karin Wilson inquired about the Nickerson check for pump repairs and if this was for work done at the treatment plant. Steve Anderson responded that it was for Lost Canyon.

Karin Wilson asked if there was a motion to approve the entire consent agenda.

Ian Schofield made a motion to approve the entire consent agenda including the check register as discussed.

Joel Fine seconded the motion. All were in favor and unanimously approved.

#### **4. Financial Management: Steve Anderson**

- a. March 2024 financial results - Steve Anderson reviewed the financial results for the 1st quarter of 2024.
- b. Audit update - Steve Anderson stated that the audit is almost completed and will be ready for the board at the next meeting.

#### **5. Engineering Comments: Sam Grenlie**

- a. 2024 Summit County Concurrency Update

Sam Grenlie gave a summary of the 2024 Summit County Concurrency program.

In addition to water supply and demands, the program also looks into water quality and other possible system constraints.

Mountain Regional has completed its internal 2024 Concurrency effort (for the 2023 production year). Part of this effort for the past three years is to write a 'Supplementary Report' which is attached to this memorandum. This resulted from increased water quality scrutiny from the Summit County Concurrency team.

Sam Grenlie stated that the report included in the packet is a quick overview of our groundwater sources and water quality. This is solely for the Board's information, and there are no action items requested.

Sam Grenlie reviewed the supplemental information provided to the board in the packet. This is in addition to MRW's 2023 Water Concurrency Report.



Sam reviewed the information regarding Well Locations, Source Protection Zones, and Well Analysis. This Annual Report provides a more detailed understanding of MRW groundwater resources.

Karin Wilson asked about the increased usage of the Blackhawk well versus the Atkinson well. Sam Grenlie responded that the District is letting the Atkinson well recover. Ian Scofield asked about what is included in the concurrency review if we wanted to read and review it in its entirety. Sam Grenlie stated that concurrency is a program implemented by Summit County to evaluate water supplier's ability to supply existing customers and accommodate new growth in the Snyderville Basin (excluding Park City Municipal ). In addition to water supply and demands, the program also looks into water quality and other possible system constraints.

**6. Consideration of approval of the District's Drought Level Recommendation:**

Andy Garland recommended the approval of a Drought Level 1.

Ian Schofield made a motion to approve the District's Drought Level Recommendation of a Level 1. Cory Shorkey seconded the motion. All were in favor and unanimously approved.

**7. Worksession - Rockport Lake Estates: Andy Garland**

The ACB is wary of this project's scope of work and costs. Rockport Lake Estates should go to the Summit County Council for direction.

**8. General Manager Comments: Andy Garland**

Andy Garland stated that Kim Richins is retiring from the District. May 1st is his last day. Kim Richins has been at the Lost Canyon location for the last couple of years. There will be a luncheon this coming Monday, April 22nd for Kim Richins if anybody would like to say goodbye.

Andy Garland stated District staff is continuing to work on the asset management plan and had a representative from Jacobs come to the office and present some maintenance training to the staff.

The District is hiring five seasonal workers for the summer.

Andy Garland commented that there is not a permit for the new building yet, but there is some excavation being done, and the groundbreaking is still scheduled for the 23rd of May.

**9. Questions on Department Updates:**

Karin Wilson had no questions.

Ian Schofield asked Sam Grenlie if he had any other thoughts regarding PFAS information provided tonight. Sam Grenlie replied that he doesn't until he has at least one year's worth of data. MRW staff will continue to sample, test, and not use well 10.

Sam Grenlie made note that the rule is NOT made yet and the State of Utah is looking at a blending rule for PFAS so that will solve the problem for Park City.

Cory Shorkey had no questions.

Joel Fine had no questions.

**10. Adjourn:** Ian Schofield made a motion to adjourn the meeting.

Cory Shorkey seconded the motion. All were in favor and unanimously approved.

Karin Wilson adjourned the meeting at 7:02 p.m.

Pursuant to the Americans with Disabilities Act, individuals needing assistance attending the meeting on April 18, 2024, should contact Lisa Hoffman at 435-940-1916 Ext. 312 to make arrangements. The next MRW Administrative Control Board Meeting will be held on May 23, 2024.



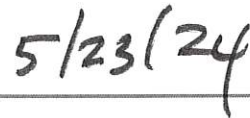
Mountain Regional Water SSD ACB Chairperson



Date



Mountain Regional Water SSD General Manager



Date