



**Administrative Control Board
Agenda
November 21, 2024**

Notice is hereby given that the Administrative Control Board of Mountain Regional Water SSD, Summit County, Utah will meet in a regular session on November 21, 2024, at the District's office at 6421 N Business Park Loop Rd, Suite A, Park City, UT 84098, at 6:00 p.m. For those who are interested in attending the meeting remotely, a Zoom link has been provided below.

Join Zoom Meeting:

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/81116114190?pwd=a1VCYmUweUlrRXFTY2xZMTNjZk9Kdz09>

Passcode: 481241

Webinar ID: 811 1611 4190

To Dial in for Audio: 669-900-6833

- 1. Call to Order:**
- 2. 2025 Water Rates Presentation: Steve Anderson (10 minutes)**
- 3. Public Rate Hearing and Public Input:**
- 4. Consideration and Possible Approval of the 2025 Water Rates and Fees Schedule:**
- 5. Consideration and approval of the Second Amendment to Infrastructure Agreement Mountain Regional Water Special Service District (Lot 5): Andy Garland & John Angell (20 minutes)**
- 6. Consent Agenda: (10 minutes)**
 - a. Approval of the October 24, 2024 ACB Meeting Minutes
 - b. Approval of the October 2024 Check Register
 - c. Purchase Orders:

- i. MVP Supply - Treatment Plant Insulation
- ii. OpenGov - EAM Software & Implementation

7. Financial Management: Steve Anderson (10 minutes)

- a. October 2024 financial summary
- b. Auditor selection
- c. 2025 Tentative Budget and 2024 Proposed Amendments update

8. Consideration for Recommendation of Approval of the Annexation of Parcel PP-40 into the Service Area of the District by the Summit County Council: Chris Braun (5 minutes)

9. Consideration for Recommendation of Approval of the Annexation of Parcels PP-S-MC-1-A and PP-S-MC-1-B into the Service Area of the District by the Summit County Council: Chris Braun (5 minutes)

10. Assistant General Manager Comments: Lisa Hoffman (10 minutes)

- a. Presentation of the District's 2024 Fraud Risk Assessment
- b. Consideration of Approval of the District's 2025 Annual Notice of Scheduled Meetings for the Administrative Control Board

11. Consideration of Approval of a Real Estate Purchase Contract for the District's current administrative office at 6421 N. Business Park Loop Road, Suite A, 84098: Andy Garland (15 minutes)

12. General Manager Comments: Andy Garland (10 minutes)

- a. New Office and Shop Update
- b. Consideration of Approval of an Annual Bonus for District Staff/2024 Highlights
- c. 2024 Employee Survey Results
- d. Regional Water Supply Contract 2025-2029

13. Questions on Department Updates: (10 minutes)

14. Executive Session – Personnel, Possible Litigation, and Property Acquisition (15 minutes):

15. Adjourn:

Pursuant to the Americans with Disabilities Act, individuals needing assistance attending the meeting on November 21, 2024, should contact Lisa Hoffman at 435-940-1916 Ext. 312 to make

arrangements. The next MRW Administrative Control Board Meeting will be held on December 12, 2024 .