



**Administrative Control Board
Agenda
March 21, 2024**

Notice is hereby given that the Administrative Control Board of Mountain Regional Water SSD, Summit County, Utah will meet in a Regular Meeting session on March 21, 2024, at the Mountain Regional Water SSD District Office, 6421 N Business Park Loop Rd, Park City, UT 84098, at 6:00 p.m. For those who are interested in attending the meeting remotely, a Zoom link has been provided below.

Join Zoom Meeting:

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/81116114190?pwd=a1VCYmUweUlRFXFTY2xZMTNjZk9Kdz09>

Passcode: 481241

Webinar ID: 811 1611 4190

To Dial in for Audio: 669-900-6833

- 1. Call to Order:**
- 2. Executive Session – Personnel, Possible Litigation, and Property Acquisition**
- 3. Consent Agenda: (15 minutes)**
 - a. Approval of the February 15, 2024 ACB Meeting Minutes
 - b. Approval of the January and February 2024 Check Registers
- 4. Engineering Comments: Sam Grenlie (15 minutes)**
 - a. Snyderville Basin Supply and Demand Discussion
- 5. Financial Management: Steve Anderson (15 minutes)**
 - a. January and February 2024 financial results
 - b. Audit update

- 6. Assistant General Manager Comments: Lisa Hoffman (20 minutes)**
 - a. Water supply/conditions update
 - b. Legislative update
 - c. Consideration and possible approval of changes to the Backflow Administrator job description

- 7. General Manager Comments: Andy Garland (10 minutes)**
 - a. New Admin Office and Shop update
 - b. 2024 Water Users Conference update

- 8. Questions on Department Updates: (10 minutes)**

- 9. Administrative Control Board Elections: Karin Wilson (15 minutes)**
 - a. Chairman of the Board
 - b. Vice Chairman of the Board
 - c. Audit/Finance Committee Chair
 - d. Audit Finance Committee: [All Board Members](#)
 - e. Conservation Committee Chair
 - f. Two Board Members for the Personnel Committee
 - i. Board Member:
 - ii. Board Member:
 - g. District Clerk for 2024-2025: [General Manager - Andy Garland](#)
 - h. Treasurer for 2024-2025: [Chief Financial Officer - Steve Anderson](#)

- 10. Annual Administrative Control Board Training: Dave Thomas (60 minutes)**

11. Adjourn:

Pursuant to the Americans with Disabilities Act, individuals needing assistance attending the meeting on March 21, 2024 should contact Lisa Hoffman at 435-940-1916 Ext. 312 to make arrangements. The next MRW Administrative Control Board Meeting will be held on April 18, 2024.